

How PostPal works

HOW TO REGISTER



Step 1:
Download the SingPost app into your mobile phone



Step 2:
Register by filling up the required information



Step 3:
Tap the PostPal icon on the home page of the SingPost app



Step 4:
Flat owners can verify residential details by tapping on the "Verify with MyInfo" button



Step 5:
Add users in the "Manage Users" section under the "Account" tab

HOW TO COLLECT MAIL



Step 1:
At the PostPal kiosk, tap the screen to begin mail collection



Step 2:
Open the SingPost app on your mobile phone



Step 3:
Tap the PostPal icon in the app and a QR code will be displayed



Step 4:
Point the QR code towards the scanner on the PostPal kiosk



Step 5:
Mail is dispensed for residents to collect